

## Subject: UK Biobank – Access Management System Upgrade - Communication #6

Dear Researcher,

Following on from our communication to you in mid-January regarding the Access Management System (AMS), UK Biobank is delighted to announce that the new AMS is now live and accessible via:

- Our website: <http://www.ukbiobank.ac.uk/register-apply/>
- The direct link here: <https://bbams.ndph.ox.ac.uk/ams/>
- The email sent to existing researchers (to their registered email address) inviting them to reset their passwords. If a researcher has more than one account, this email will go to only one of these email addresses.

Below are some key pieces of information you will need to know about the new AMS:

- Your personal data from registration and details of all submitted applications have been automatically transferred to the new system
- We have simplified the linking of you and your colleagues at your institute, removing duplicate institutes in our system and any information that is not pertinent to your application (such as some address details)
- We recommend that researchers use **Google Chrome** or **Internet Explorer 11**. The new AMS may work on other browsers but we cannot guarantee all functionality will work correctly
- The new AMS is restricted to ASCII characters and therefore may not support any special characters (such as umlauts) or punctuation (such as bullet points).

**Below are some checks we are asking researchers to perform in the new system** to ensure your application data have migrated correctly. When you have logged in, please:

- **Check and update your Profile if required** (caution: if you change your email address, you will temporarily lose access to your applications and Showcase until this update has been validated by the Access Team)
- **Check your applications** – ensure that they have the correct status and that any collaborating institutes are listed
- **Check your collaborators** – that any Lead Collaborators and delegate access levels are correct. Please make any necessary changes directly in the AMS for institutes, collaborators, delegates and legal contacts
- **Upload your most recent Research Project Update Report into AMS** - if you have an approved application which has been at Project Underway stage for over 1 year
- **If you have any queries** – send a Message to the Access Team via AMS

To assist in the transfer to the new AMS, an AMS User Guide has been uploaded to our website via <http://www.ukbiobank.ac.uk/register-apply/>.

Further information, an FAQ and updates regarding the new system and what it means to our research community can be found on the UK Biobank website via <http://www.ukbiobank.ac.uk/register-apply/> and <http://www.ukbiobank.ac.uk/ams2-system-faq/>.

If you have any questions, either about the system or how to use it, we would ask that you check the FAQ prior to contacting the Access Team directly.

**Other recent updates are:**

**1) The UK Biobank Sample Release Policy** has now been posted to our website, relating to accessing participants depletable biological samples: <http://www.ukbiobank.ac.uk/wp-content/uploads/2017/12/Sample-release-policy-and-procedures.pdf>

**2) Data Showcase updates:** now AMS2 has been launched the Data Showcase will become live again and will include the following new data:

- Greenspace and coastal proximity (category 151)
- Cognitive symbol-digit substitution (category 502)
- Assessment centre timing information (category 129)
- Additional brain NIFTIs and derived metrics (category 100)
- Updated body composition data from the MRI (for 6,000 participants)
- Plus more standard information from the 2 running assessment centres

With best wishes from UK Biobank & the Access Team